



Client Rights and Responsibilities

I have the **RIGHT** to

1. a safe, clean, and secure environment. Home of the Innocents will promote my health and safety in many ways.
2. be treated with respect, dignity, and consideration.
3. all appropriate Home of the Innocents services regardless of my religion, race, nationality, gender, sexual orientation, age, or disability.
4. be informed of the rules I am expected to follow.
5. participate in decisions about my care and services.
6. participate in my treatment planning. I may make preferences known about who I want included in treatment planning.
7. receive services that are professional, ethical, and appropriate.
8. personal privacy and confidentiality of information. Confidential information will only be released with written consent, or as required by law.
9. practice my religion, and have access to pastoral services and spiritual activities.
10. have contact with professionals (social workers, lawyers, therapists, etc.) who work with me, and with family members, as approved.
11. send and receive mail without it being opened or censored.
12. private telephone conversations. Time and length of calls may be specified by program rules.
13. have access to my case record when appropriate and consistent with treatment goals, and I may add comments.
14. continue my education and/or be employed, as appropriate.
15. receive all money I earn. A portion of any money earned may be required to be put in savings until I leave Home of the Innocents.
16. to refuse to participate in any research project that may occur at Home of the Innocents.
17. make a written complaint, or grievance, when I feel that my rights have been compromised. I will receive a timely written response to my complaint.

I have the **RESPONSIBILITY** to

1. behave in a safe, considerate way at all times, and tell staff of any unsafe situation.
2. treat all others with respect, dignity, and consideration.
3. respect all others regardless of their religion, race, nationality, gender, sexual orientation, age, or disability.
4. follow the rules, and ask questions when not sure about what is expected.
5. be active in decisions that affect my care, services, and life.
6. work towards my goals on my Individual Treatment Plan.
7. be active in asking for, and participating in, therapeutic services.
8. respect other clients' privacy and personal information.
9. let staff know of my desire to participate in and requirements for religious/spiritual activities.
10. follow the rules concerning phone use, staff monitoring of calls, appropriate behavior, visitors rules, etc.
11. use this right appropriately. Mail may be monitored for reasons of safety or treatment needs.
12. use this right appropriately. Calls may be limited or monitored for safety or treatment needs.
13. have a legal guardian make a written request for a review of my case record.
14. attend and participate in school and/or work responsibility, as detailed on my Treatment Plan.
15. learn and practice responsible money management.
16. give Informed Consent if asked to participate in any research project.
17. ask a team member for a Grievance Form, and for help filling it out if needed.